

RECORD OF DECISIONS - CABINET MONDAY, 18 DECEMBER 2023

Non-Key	<p>8 - Car Park Tariff Review</p> <p>RESOLVED to approve the commencement of a formal period of consultation on the following proposals:</p> <ul style="list-style-type: none"> i. The daily charging period is extended from 5pm to 6pm ii. To remove all 30 minute tariffs in Saffron Walden only iii. Flat rate tariffs are introduced for parking in all council car parks on Sundays and Bank Holidays iv. Catons Lane car park in Saffron Walden becomes chargeable as a long stay car park v. London Road car park in Saffron Walden is chargeable at weekends as a long stay car park vi. The removal of season tickets at Crafton Green in Stansted Mountfitchet and Chequers Lane in Great Dunmow vii. Crafton Green to offer short stay only parking, max 3 hour stay viii. Hybrid season tickets are introduced to 	<p>Reasons:</p> <p>The council in partnership with North Essex Parking Partnership (NEPP) commissioned a Parking review across the district, which was carried out by an external company with expertise and experience in parking, Parking Matters Ltd. One specific area of the review looked at current parking tariffs which had not been subject to a complete review for 8 years, as previous tariff changes were implemented in 2015. A further detailed review was then commissioned to focus on car park tariffs. This identified that it would be reasonable to increase charges across all the Council's car parks. The report and the associated appendices set out the detail of the proposed increases and changes to car park tariffs which will be consulted on.</p> <p>Other Options considered:</p> <p>Cabinet were requested to set out their preferred options, as outlined in the associated report, for the increase in tariffs for the following functions</p> <ul style="list-style-type: none"> i. Car Park Tariffs, option 1, 2 or 3 ii. Coach tariffs, option 1,2 or 3 iii. Season Tickets, option 1,2 or 3 <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A.</p>
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	<p>accommodate new working patterns</p> <p>ix. The MiPermit convenience fee is included in the fee charged when parking using the mobile app.</p> <p>x. Car Park Tariffs – Option 2</p> <p>xi. Coach Tariffs – Option 3</p> <p>xii. Season Tickets – Option 3</p>	
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Non-Key	<p>10 - Rent Setting Process Update</p> <p>RESOLVED to approve the adoption of the Rent Setting Sign-Off Procedure.</p>	<p>Reasons: Cabinet were provided an update on the actions taken since February 2023 including measures which have been put in place to reduce the likelihood of such errors that led to the council’s self-referral to the Regulator of Social Housing occurring again. The key piece of work to mitigate the risk going forward was the production of a Rent Setting Sign-off Procedure.</p> <p>Other Options considered: None.</p> <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A.</p>
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<p>Non-Key</p>	<p>11 - Self-Assessment Housing Ombudsman Service Complaints Code</p> <p>RESOLVED to approve the self-assessment of the Housing Ombudsman’s Complaints Handling Code so it can be published on the UDC website and made available to tenants.</p>	<p>Reasons: The Housing Ombudsman Complaint Handling Code was introduced in July 2020. The Code sets out good practice that the Housing Ombudsman Service (HOS) expects social landlords to follow. The current Code requires landlords to carry out an annual self-assessment to ensure their complaint handling procedures remain in line with the Ombudsman’s requirements and the HOS requires the landlord to publish the assessment. The Code is also a useful guide for tenants to understand what they can and should expect from their landlord in respect of complaint handling and culture.</p> <p>Other Options considered: None.</p> <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A.</p>
<p>Non-Key</p>	<p>12 - Bio-Diversity Duty</p> <p>RESOLVED to:</p> <ol style="list-style-type: none"> I. Publish to the council website UDC’s commitment to, and first consideration of, how we will conserve and enhance biodiversity. 	<p>Reasons: The Environment Act 2021 introduced a strengthened ‘biodiversity duty’ which requires that all public authorities in England must consider what they can do to conserve and enhance biodiversity. The report sets out they key requirements of the Biodiversity Duty for Uttlesford (UDC) as set out in the 2021 Environment Act and the issues for UDC in complying with the new Duty.</p>

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	<p>II. Delegate to the Strategic Director of Planning to pursue the table of current work which contributes towards the bio-diversity duty.</p>	<p>Other Options considered: None.</p> <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A.</p>
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<p>Non-Key</p>	<p>13 - Museum Interim Forward Plan 2024/25</p> <p>RESOLVED to approve the Museum Interim Forward Plan.</p>	<p>Reasons: The report presents the Interim Forward Plan for Saffron Walden Museum. The plan has been prepared as part of the museum's Accreditation submission to Arts Council England and requires formal Cabinet approval. The Museum Management Working Group have considered the Interim Forward Plan and recommended that Cabinet approve it.</p> <p>Other Options considered: None.</p> <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest:</p>
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		N/A.
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Non-Key	<p>15 - Cabinet Working Group - membership change</p> <p>RESOLVED to appoint Councillor Lemon to the Museum Management Working Group.</p>	<p>Reasons: Councillor Lemon to be appointed to the Museum Management Working Group in replacement of Councillor Davey.</p> <p>Other Options considered: None.</p> <p>Any interest declared by any member of Cabinet: None.</p> <p>In respect of any conflict of interest declared, whether dispensation is in existence for that interest: N/A.</p>

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